



| Proposed Eve | ent/Project: | | | |
|---|-----------------------|--------------------------------------|--|---|
| Circle One: | New | Repeat | If repeat, last time event was he | ld: |
| Purpose: | | | | |
| Group Respoi | nsible (Group/D | epartment/Club/ | Team): | |
| Contact Perso | on: | | Phone #: | Email: |
| Proposed Dat | e/Duration: | | Proposed Location: | |
| Audience to b | e solicited: | | | |
| | | | sst be submitted to the Advancement Office for r | |
| Volunteers wh | no will execute th | ne event/project: | | |
| Upon approval of | 'Event/Project, a sep | | the Use of Parish/School Buil∂ing Facilities an | д Pantry Supply Request form (both available online |
| Projected expenses: | | How will expenses be funded?: | | |
| Financial Goa | d: | | | |
| Date proceeds | s expected to be | delivered to Pari | sh bookkeeper: | |
| | | | <u>Approval</u> | |
| Athletic Dire | ctor (as applica | able), and the A the Event/Projec | dvancement Office. Please submit | , the High School Athletic Director/CYC this form to the Advancement Office a fore the end of the preceding fiscal/school |
| Date Submitte | ed: | | | |
| Pastor/Princi | pal Signature: | | | Date: |
| | Ap | proved | Approved with conditions | Denied |
| Cond | litions/Comment | s: | | |
| HS Athletic Director/CYO Athletic Director Si | | | · Signature: | Date: |
| | Ap | proved | Approved with conditions | Denied |
| Cond | litions/Comment | s: | | |
| Director of Advancement Signature: | | | | Date: |
| | Ap | proved | Approved with conditions | Denied |
| Cond | litions/Comment | s: | | |